

VICI meeting 10/03/2009

Attending: Catholijn, Koen, Pascal, Willem Paul, Joost, Wietske, Dmytro, Alina

Agenda:

1. Changes to the WIKI
2. Staff meetings in the last 2 weeks
3. Ways of interaction during VICI meetings

1. Alina explained the changes she made to the negotiation WIKI:

- two new (private) pages:
 - Expert contacts including the contact holder and the activities the contact was and will be involved in.
 - If someone would like to involve an expert, he/she can check who the contact holders is and ask that person to communicate with the expert. In this way we prevent that several people contact the same expert which might be confusing for the expert.
 - Activities that everyone in the project is and will be involved in. There are short descriptions as well as information about when other people can expect (first) results.
- Koen suggests to add
 - dependencies in the activities table to show which parts need to be finished before others to proceed
 - backtracking for the activities
 - links to papers publishing results from a certain activity

The literature section on the WIKI needs to be merged into the bibliography. Koen wonders whether there is a way to be notified about updates on the WIKI and Dmytro mentions a "watch" function and will look into how to use it. Catholijn will ask Bart about an easier way to put papers on the WIKI.

2. Catholijn talks about the staff meetings that were held in the last two weeks.

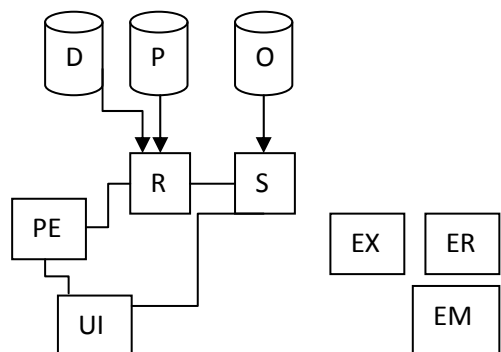
- one goal was to figure out the timelines for all subprojects and the purposes for different activities.
- she also encourages everyone to ask for a time-out in case (emotional) discussions come up.

Pascal, Koen and Willem Paul explain in turn the upcoming activities of their sub-projects and how they fit into the big picture.

Timeline (needs to be made more clear):



Overview (to be corrected):



D= Domain Knowledge
P= Qualitative Preferences
O= Opponent
PE= Preference Elicitation
R= Reasoning
S= Strategy (Advice)
UI= User Interface
EX= ?
ER= Emotion ?
EM= Emotion Measurement

Catholijn explains the things that involve (almost) everyone:

- expert interviews, focus groups, layman (*user*) study

In these cases everyone has the right to say what he/she wants to get out of it.

3. Catholijn talks about the ways of interaction within the group and the VICI meetings:

- we are a multidisciplinary team, which should yield better results
- we need to know each other (or get to know)
- we need to spend more time and efforts to understand each other
- especially the PhDs should be able to understand each other's approaches and problems
- if people are overeager regarding a certain approach and it comes to discussions anyone can/ should call a time-out
- we should let others explain their approaches without critiquing too early (1st month)
- we can ask for clarification, but if we have problems with someone else's approach we should first talk to our supervisor/ in our sub-project about it; then the staff members can discuss such problems.
- don't say: You should do it differently!
- try to keep the emotions down

First attempts to implement this are:

- the "new" reading group (as started 2 weeks ago) with more detailed discussion
- colloquia held about work (from the different sub-projects)
- the VICI meetings should include:
 - experiments we are going to do
 - coordination (e.g. who calls who for the expert interviews)
- content should be discussed in the reading group

4. Expert Interviews

Alina gives a short description of the current status followed by a methodological discussion. She promises to put the questions on the WIKI asap. Catholijn explains that Koen and she will put the data from the interviews into a formal knowledge model.

Upcoming: Reading group on Friday, Dmytro will present